



The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on Tuesday, December 7, 2021 at the Lake Andrew Town Hall.

Chairperson Hanson called the meeting to order at 1:30 p.m.

Present at the meeting were Ron Dilley, Doug Hanson, Brandon Smith, Donnel Williamson, and Jane Youngkrantz. Also present were Ellie Faber, Conservation Technician, Sandy Laumer, Office Manager, Ryan Peterson, RIM Coordinator, and Scott Henderson, Middle Fork Watershed Administrator.

Hanson led the Pledge of Allegiance.

Hanson read the Mission Statement: Our Mission is to encourage the wise use of land and water and to treat these resources with the needs for protection and improvement.

Vouchers were completed.

Motion by Youngkrantz, second by Williamson to approve the agenda. Discussion was held. Voting in the affirmative were Dilley, Hanson, Williamson, and Youngkrantz. Motion carried.

Motion by Dilley, second by Youngkrantz to approve the Secretary's Report of the Regular Meeting on November 9, 2021. Discussion was held. Voting in the affirmative were Dilley, Hanson, Williamson, and Youngkrantz. Motion carried.

Youngkrantz read through the bills for reviewal and payments, the Treasurer's Report, and Outstanding Bills as listed in the Agenda. Motion by Williamson, second by Dilley to approve the Treasurer's Report. Discussion was held. Voting in the affirmative were Dilley, Hanson, Williamson, and Youngkrantz. Motion carried.

Laumer handed out Dickman's written NRCS Report.

Laumer discussed that the Deschepper, Wentworth, Anderson, and Evenson projects were not completed, and we will need to approve an amendment to extend the project completion date.

Motion by Youngkrantz, second by Williamson to approve amendment to extend the completion date for the Deschepper, Wentworth, Anderson, and Evenson projects. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

The Covid-19 Office Policy was discussed, and the office is back to 50% staffing and there is a table in the entryway for landowners to sign papers instead using the walk-up windows.

Faber discussed that she sent everything to the West Central Tribune on Friday for the Newsletter, and we should be getting a proof back in the next few days. After discussion we will have the newsletter out the first week in January.

The 2022 SWCD Capacity Workplan was discussed, and funds will be used for staff time and a new vehicle. Laumer will put together the workplan and Hanson will look at prices for a new vehicle.

Henderson introduced himself as the new Administrator for the Middle Fork Watershed and discussed his background.

Discussion on the MASWCD Convention included: Hanson donated a toy tractor for the silent auction and the staff will put together a couple of gift baskets for auction and Ken & Lynnae Hess will be coming to the luncheon on Tuesday.

Discussion was held on the WCTSA bills and using grant funds to pay part of the invoices.

Laumer mailed out the Quarterly review of the Annual Plan and it was discussed to wait to update 2022 Annual Plan until we do strategic planning. Laumer discussed staff will work on putting together the 2021 Annual Report for BWSR before the deadline.

Discussion on the Tree Open House included: the open house will be in the shed on January 19th and there will be a door prize as an incentive.

Personnel reviews were discussed and will be completed on January 6th in the shed and staff will fill out a questionnaire instead of completing a self-evaluation.

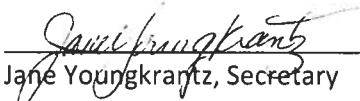
Faber's staff report included: working on MAWQCP assessments and sign ups; continuing with buffer compliance checks; working with landowners on tree orders and tree plans; working on various cost share projects; attended the RCPP Irrigation meeting; attended the AIS meeting; next Middle MN meeting will be January 12th; wrote weed grant and submitted it; working with PWELC on education event in spring of 2022; working on JAA and need form signed; conducting site checks for cost share projects; will be working on wells checks this month; and will be attending convention and helping putting together silent auction items.

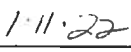
Peterson's staff report included: Nelson II title package and conservation plan package sent to BWSR; contractor selected for Toren wetland restoration; DeRuyter easement is being held up on food plot issue; received ACOE approval for Gunderson wetland replacement plan; site visit for CR2 road improvement wetland impacts; CR1 slide reviewal ; submitted comments for Hultgren ag wetland bank project; reviewed Kandi-Ridge Ag wetland bank standards; started working on Parks to Prairie annual grant report; attended Chippewa River and North Fork Crow TAC meetings; completed 6 site inspections; working on completing cost share projects; attended LTT annual meeting and prescribed grazing training; helped with newsletter articles; and working with landowners on plantings for 2022.

Laumer's staff report included: received MCIT dividend in the amount of \$2,203; put together District Administrator job announcement and got it posted; worked with Compensation Consultant on pay scale information for staff; set up staff meetings and typed up minutes; attended Renville Open House; will be attending the Convention and working with staff on putting together silent auction items; have Area 2 team Lead meeting on December 21st: Ag BMP training will be January 5th; workplans for 2022 state cost share and CREP were approved: received 2022 State cost share and 2022 Conservation Delivery funds; and will be getting rain gauge monitors gift cards.

Discussion was held on the District Administrator position and the resumes were reviewed. The decision was made to readvertise the position and make changes to the job announcement.

Motion by Smith, second by Dilley to adjourn the meeting. The meeting was adjourned at 3:15 p.m.


Jane Youngkrantz, Secretary


Date
