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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on Tuesday, November 9, 2021 at the Lake Andrew Town Hall.

Chairperson Hanson called the meeting to order at 2:30 p.m.

Present at the meeting were Ron Dilley, Doug Hanson, Brandon Smith, Donnel Williamson, and Jane Youngkrantz. Also present remotely was Sandy Laumer, Office Manager.

Hanson led the Pledge of Allegiance.

Hanson read the Mission Statement: Our Mission is to encourage the wise use of land and water and to treat these resources in accordance with the needs for protection and improvement.

Vouchers will be completed at the December meeting.

Motion by Smith, second by Dilley to approve the agenda. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Williamson to approve the Secretary's Report of the Regular Meeting on October 12, 2021. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Smith read through the bills for reviewal and payments, the Treasurer's Report, and Outstanding Bills as listed on the Agenda. Motion by Dilley, second by Williamson to approve the Treasurer's Report. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Dickman's written NRCS report and Wilson's written CRP reports were reviewed.

Motion by Smith, second by Youngkrantz to approve cost share contract WP 4FY20 Ray Evenson Manure Pit Closure project in the amount of \$3,060.50. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to approve cost share contract 1FY20 Jeff Binger for pollinator planting in the amount of \$1,800. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Williamson, second by Youngkrantz to approve the 2022 CREP Agreement. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

The COVID-19 Office Policy was discussed, and the USDA Staff is down to 25% of staff in the office. After discussion the SWCD staff will have 1 staff work in the shed office and have 2 staff in the office and spread out. The staff will put together a schedule and rotate in the shed and will make changes as needed.

The Newsletter was discussed, and staff are still working on articles and will proof them and send the articles to the Tribune when completed.

No bids were received for filling cracks on the District Shed Parking lot so we will wait till Spring and follow up.

The PRAP Grant was discussed, and the grant has been executed and the workplan was approved.

Setting a shoreline policy was discussed and no policy was made at this time and it will be readdressed at a future meeting.

Discussion was held on how to process the WCTSA bills and staff will research on how other Districts are handling the bills and will discuss this at a future meeting.

Motion by Smith, second by Dilley to approve the 2020 Audit. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

The 2022 SWCD Capacity workplan was discussed and Laumer will bring the rotation schedule to the next meeting and decisions will be discussed at that time.

Discussion was held on the MASWCD Convention and included: Dilley, Hanson, and Williamson will be attending, setting limit for a silent auction item, and inviting Outstanding Conservationist and paying expenses.

Motion by Smith, second by Williamson to approve purchasing silent auction item for the MASWCD Convention with maximum limit of \$100. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Hanson led discussion on the DeRuyter CREP Project and no action was taken.

Faber and Peterson written staff reports were reviewed.

Laumer's staff report included: completed MASWCD Resolution ballot and sent it to MASWCD; staff meeting minutes; wrote workplan for PRAP Grant; working on CREP Grant Workplan; attended BWSR Academy online; worked with Auditors to complete 2020 audit; will be attending Area 2 Lead Contacts meeting in December; will be attending Renville SWCD Open House on December 2nd; and will be attending MASWCD Convention and helping with silent auction.

Smith reported that he attended the Central MN River meeting, and a public review was completed, and a Joint Powers Agreement will be sent to BWSR.

Hanson will be attending North Fork meeting in December.

Motion by Smith, second by Dilley to post District Administrator position with salary \$67,000-\$75,000 based on experience and qualifications. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

The District Administrator position was discussed, and a timeline was set on the hiring process.

The next regular board meeting date will be changed to December 7th, 2021 at 1:30 at the Lake Andrew Town Hall.

Motion by Smith, second by Dilley to adjourn the meeting. The meeting was adjourned at 3:50 p.m.

 12-7-21

Jane Youngkrantz, Secretary Date