



MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS



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The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on February 9, 2021 at the Lake Andrew Town Hall and through Zoom.

Chairman Hanson called the meeting to order at 2:30 p.m.

Present at the meeting were Ron Dilley, Doug Hanson, Brandon Smith, and Donnel Williamson. Also present were Ellie Faber, Conservation Technician, Sandy Laumer, Office Manager, Ryan Peterson, RIM Coordinator, and Rick Reimer, District Administrator. Absent Jane Youngkrantz.

Smith led the Pledge of Allegiance.

Vouchers were prepared.

Hanson read the Mission Statement: Our mission is to encourage the wise use of land and water and to treat these resources in accordance with their need for protection and improvement.

Hanson discussed adding the approval of the Agenda to the Agenda.

Motion by Smith, second by Dilley to approve the Agenda. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, and Williamson. Motion carried.

Secretary's report was presented. Motion by Smith, second by Williamson to approve the minutes of the regular meeting on January 13, 2021. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, and Williamson. Motion carried.

Smith read through the bills for reviewal and payments and presented the Treasurers and Outstanding Bills as listed on the Agenda. A motion was made by Dilley, second by Williamson to approve the Treasurers Report. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, and Williamson. Motion carried.

Laumer reported that there was an error in December 2020 Treasurers Report, and she had corrected the error and revised the Treasurers Report. Motion by Dilley, second by Williamson to approve the revised December 2020 Treasurers Report. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, and Williamson. Motion carried.

Faber discussed that Dickman asked her to give the NRCS Report and that she has been working on Conservation Stewardship Program (CSP) payments and the deadline was February 5th. Laumer reported that Wilson wanted to give an update on the Conservation Reserve Program (CRP) and the general sign up deadline has been extended and the new deadline hasn't been set at this time.

Faber led discussion on a potential Biomass Forage Planting Project. The discussion included: description of the project; the project will need grazing plan and NRCS will help with that; and if cost

share should be a flat rate per acre or percent. Faber will get more information and bring it to the next board meeting.

Discussion on potential 1W1P projects included: staff will be having a staff workshop to discuss possible projects in North Fork area next week; Faber received mailing list for North Fork Residents from the County; and staff will put together postcards and send it to landowners to promote funds available for projects.

Laumer discussed we have moved to Phase 1 of the COVID -19 Office Policy and more staff can be in the office.

Discussion on the Newsletter included: newsletter has been mailed out; current resident didn't get added to mailing addresses so some had to be thrown away; and staff will look over mailing list and make address corrections.

Faber led discussion that Rick and her will be presenting the Power Point at the County Board Meeting on February 16th. Staff will look into putting the presentation on the website.

Faber has updated the Annual Report format and a couple of changes will be made and then it can be submitted to BWSR.

Laumer prepared a list of Equipment and Vehicles and it was reviewed and will be used to put together a replacement schedule. Discussion was held on whether we should replace vehicles after so many miles or years and would like depreciation value added to the list. Staff will check the mileage on the vehicles and will add depreciation value to the list and it will be discussed at the next meeting.

Reimer's District Administrator Report included: North Fork Crow Technical Advisory meeting; Chippewa Technical Committee meeting; staff meeting; Hawk Creek Steering Team meeting; presentation for Hawk Creek Policy meeting; presentation for Land Stewardship Project meeting; WCA Banking Application and TEP Panel; updating tree inventory; NACD meeting; MN DOT Living Snow Fence Conference call; new sign is up on Hwy 71; Legislature Briefing Day will be on March 18th; and Nonindustrial Private Woodlands meeting.

Smith discussed the restructuring of the Hawk Creek 1W1P.

Peterson's Staff Report included: updating seed mixes and forms; have about 14 seed orders; put together a questionnaire for Dog Lake Residents to see if there is any interest in projects there; working with landowner on CREP application; April is batching period for CREP; working on Harrison Township wetland banking; Invasive Species webinar; and listened to NRCS Grazing Training.

Faber's Staff Report included: Minnesota Ag Water Quality Certification Program (MAWQCP) update; presenting power point to County Board on February 16th; finished updating the Annual Report; created a gmail account for the district so we can use google share; JAA training; Land Stewardship workshop; Hawk Creek meetings; starting Engineering Boot Camp; working on Conservation Planning Certification; working on Biomass Planting project; putting together a mailing for Walk In Access; Walk in Access meeting; got name change through NRCS completed and will be getting a new linc pass.

Faber also reported that at the Fair Board meeting they discussed setting up meeting with Chairman Hanson, SWCD staff, and Darrel Fostervold to discuss project.

Motion by Smith, second by Williamson to change Supervisor HCSP contribution rate to 50% of the per diem. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, and Williamson. Motion carried.

Motion by Dilley, second by Smith to approve the 2021 billable rates. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, and Williamson. Motion carried.

Laumer's staff report included: completed W-2,W-3, 1099, 1096, 1095, 1094 forms and have submitted them; completed PERA Exclusion Report; finished the eLINK reporting; set up staff meeting and took minutes; listened to MCIT Webinar; sent claim to MCIT for shed door damage; started working on year end reporting and will complete dashboard and bring graphs to the next meeting; Area 2 has 5 teams signed up for Envirothon and there are 32 teams in the state this year; and will need to purchase new QuickBooks software.


Dilley reported that he has attended the Chippewa Meetings and they will be looking into 1W1P.

Chairman Hanson discussed the following: having a written policy on changing the date of the meetings; attended a Middle Fork zoom meeting; will be in person at the next meeting; and discussed having meetings at the fairgrounds this spring.

Discussion was held on changing the day of month that meetings are held, and we will discuss it at the next board meeting.

Motion by Smith, second by Williamson to change the next board meeting to Tuesday, March 16th at 2:30 p.m. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, and Williamson. Motion carried.

Motion by Smith, second by Dilley to adjourn the meeting. The meeting was adjourned at 3:46 p.m.

 3.16.2021
Jane Youngkrantz, Secretary Date