



MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS



1005 High Avenue
Willmar, MN 56201
320-235-3906, Ext 3
www.kandiyohiswcd.org

The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on Tuesday, March 19, 2019.

Chairperson Youngkrantz called the meeting to order at 2:30 p.m.

Present were Ron Dilley, Doug Hanson, Brandon Smith, Donnel Williamson, and Jane Youngkrantz. Also present were Ellie Dittes, Conservation Technician, Sandy Laumer, Office Coordinator, Ryan Peterson, RIM Coordinator, Rick Reimer, District Manager, Tara Ostendorf, BWSR Board Conservationist, Lynda Ponting, BWSR Wetland Specialist, Dusty Van Thuyne, BWSR FBAP/CREP Implementation Coordinator, Tanner Bruse, Pheasants Forever Program Coordinator, Larry Kleindl, Kandiyohi County Administrator, and Gary Geer, Director of Environmental Services.

Chairperson Youngkrantz led the Pledge of Allegiance.

Van Thuyne and Bruse led discussion on the Farm Bill Position which included:

- Introduced themselves and background on the open position
- BWSR provided handouts of job duties and map of Minnesota Farm Bill Assistance Partnership
- Need to fill out BWSR Statement of Interest form by March 29
- Grant process and possibility of amendment to current grant
- Pheasants Forever would like to continue Partnership but will wait to post position
- Currently under agreement with Pheasants Forever till June 2019
- No guarantee of more funding

No decision was made regarding the Farm Bill Position at this time. The Supervisors will discuss the position and let Bruse and Van Thuyne know their decision at a later date.

Van Thuyne and Bruse left the meeting at 3:05 p.m.

Geer entered the meeting at 3:05 p.m.

A discussion on the Wetland Conservation Act (WCA) services for Kandiyohi County was held with Kleindl, Geer, and Ponting and the decision was made to keep the WCA services the same for now and discuss changes in the fall.

Kleindl, Geer, and Ponting left the meeting at 3:20 p.m.

Vouchers were prepared.

Secretary's Report was presented. Motion by Smith, second by Hanson to approve the minutes of the regular meeting on February 12, 2019. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Smith read through the bills for reviewal and payments and presented the Treasurer's Report. Motion by Dilley, second by Williamson to approve the Treasurer's Report and pay the outstanding bills as listed in the agenda. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Water Plan action items priorities will be discussed at a future meeting.

Motion by Smith, second by Dilley to approve buffer cost share contract BC 55FY18 Phillip Hauge in the amount of \$375. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Hanson, second by Dilley to approve buffer cost share contract BC 56FY18 Jeff Schmoll in the amount of \$1,812. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Williamson to amend buffer cost share BC 23FY 18 Randy Kramer amount from \$414 to \$612. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Hanson, second by Smith to approve Resolution for JAA for Peterson and Reimer and add IDP to personnel file. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to approve SWCD policy to not participate in control burns but supply vendor list to landowners. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Discussion was held to have staff sign document to acknowledge they received copy of any changes to policy and put in personnel file.

Motion by Hanson, second by Smith to approve the 2018 Financial Reports with correction in Notes to Statements to state sick leave is sacrificed upon termination of employment. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Hanson to form Finance committee. Discussion was held to appoint Smith and Dilley to finance committee and meet quarterly. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Ostendorf's BWSR report included: working with Weirnerman on getting summary from strategic planning meeting; BWSR base grants should stay the same; SWCD Capacity grant handout; Governor didn't have capacity funding in budget; Clean Water Funds applications will be taken this summer; and discussion on employee positions and Farm Bill/CREP.

No NRCS report was given.

Reimer's Manager's Report included: attended BWSR Strategic Planning workshop; attended Legislature Briefing Day at the Capitol; attended North Fork of The CROW 1W1P meetings and Sander has resigned; attended Area 53 1W1P meetings; attended Chippewa River Watershed local work group meeting; attended SWCD Manager's meeting; WRAPS study for North Fork 1W1P; nonstructural practices for North Fork 1W1P; attended PTM Map training; eLINK reporting for 2019 SWCD Capacity and Buffer grants; attended Irrigator Clinic planning meeting and Clinic will be 3/21/19 at PWELC; attending Area 2 Meeting in Little Falls; attended drainage workshop in Litchfield; 2 windbreak site visits; 1 shoreline site visit; was chairman for Local Work Group Meeting; and attended Willmar Lakes Meeting.

Motion by Hanson, second by Dilley to approve Memo of Agreement (MOA) for Area 53 1W1P. Discussion was held. Voting in the affirmative were Dilley, Hanson, Williamson, Youngkrantz. Smith voted no. Motion carried.

Motion by Hanson, second by Youngkrantz to reconsider motion to approve MOA for Area 53 1W1P. Discussion was held to make amendments to the MOA. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Hanson, second by Smith to approve MOA for Area 53 1W1P with amendments to MOA. Discussion was held to have Hawk Creek in name instead of Area 53 and Hawk Creek should be included in the Advisory Committee. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Dittes staff report included: had Walk in Access (WIA) training and working on re-enrollments; working on buffer cost share contracts; working on buffer compliance; attended several trainings including drainage, PTM mapping, and CREP; attended Local Work Group and Earth Day meeting; will be doing well monitoring; and met with Williamson to complete MAWQCP Assessment.

Peterson's staff report included: attended CREP training; CREP on hold till end of summer but working on outreach; presented rain garden/native plant session at PWELC for YES program; attended Hawk Creek annual meeting; will be attending seed plan training; and finalizing seed acres have about 1,050 acres to plant.

Laumer's staff report included: worked with Ostendorf to get Capacity match corrected; put together financial information for Donnay for Strategic Planning Meeting; updated reports on website before BWSR deadline; completed and submitted MCIT Risk Management Report; have grants reconciliation on Kandi Creek Grant and 2017 SWCD Capacity grants on April 1st; sent registration in for MASWCD Public Admin training the first session is March 26-27; helped make arrangements for Local Work Group meeting; attending Area 2 meeting in Little Falls; and need to update Supervisors picture on the website.

Motion by Smith, second by Hanson to approve pay increase for Laumer to Grade 7, Step 2 and Peterson to Grade 9 Step 4 and increase should start at the beginning of the year. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Hanson led discussion on Flyer for Water Training Storage Forum on April 4th in Mankato. Hanson will let Laumer know if attending and she will send payment.

Youngkrantz led discussion to schedule meeting for Supervisors to discuss Policy, Personnel Handbook, and job descriptions. The Supervisors will meet on March 27 at 1:30 p.m.

Motion by Smith, second by Williamson to adjourn the meeting. The meeting was adjourned at 5:05 p.m.

Ronald Dilley
Ron Dilley, Secretary

4/9/19
Date