



1005 High Avenue
Willmar, MN 56201
320-235-3906, Ext 3
www.kandiyohiswcd.org

MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on April 17, 2018.

Chairman Smith called the meeting to order at 9:00 a.m.

Present were Ron Dilley, Doug Hanson, Terry Schaefer, Brandon Smith, and Jane Youngkrantz. Also present were Ellie Dittes, Conservation Technician, Rick Reimer, District Manager, Ryan Peterson, RIM Coordinator, Sandy Laumer, Office Coordinator, Laura Merten, Pheasants Forever Farm Bill Biologist, Melanie Dickman, NRCS District Conservationist, Tara Ostendorf, BWSR Board Conservationist, Margaret Johnson, Middle Fork Watershed Administrator, and Josh Halvorson, Bolton & Menk.

Chairman Smith led the Pledge of Allegiance.

Vouchers were prepared.

Secretary's Report was presented. Motion by Hanson, second by Dilley to approve the minutes of the regular meeting on March 20, 2018. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Hanson read through the bills for reviewal and payments and presented the Treasurer's Report. Motion by Dilley, second by Youngkrantz to accept the Treasurer's Report and pay the outstanding bills as listed in the agenda. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Josh Halvorson from Bolton & Menk led discussion on the Armory lift station which included: City of Willmar needs to replace the Armory lift station; the lift station needs to be relocated to our property; we have option of direct payment of \$1,725 or City of Willmar will construct a rain garden valued at \$3,645; and construction should begin in August and done by Nov 1.

Motion by Youngkrantz, second by Hanson to approve Easement and have City of Willmar construct rain garden valued at \$3,645. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Peterson entered the meeting at 9:25 a.m.

Motion by Hanson, second by Dilley to approve buffer cost share contract BC 23FY18 Randy Kramer in the amount of \$414. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Schaefer to approve buffer cost share contract BC 18FY18 Christianson Ag in the amount of \$2,498. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Motion by Hanson, second by Schaefer to approve buffer cost share contract BC 19FY18 Wayne Netland in the amount of \$803. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Schaefer to approve buffer cost share contract BC 20FY18 Loyd Koeberl in the amount of \$755. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Motion by Schaefer, second by Dilley to approve buffer cost share contract BC 21FY18 Thomas Koeberl in the amount of \$77. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Dilley to approve buffer cost share contract BC 22FY18 Brad Jansen the amount of \$315. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Motion by Schaefer, second by Hanson to approve cost share contract 2FY18 Angela Olson for well decommissioning in the amount of \$300. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Motion by Dilley, second by Schaefer to pay cost share contract SWCD 5FY16 Marilee Druskin for shoreline stabilization in the amount of \$2,625. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Motion by Hanson, second by Schaefer to pay cost share contract SWCD 3FY17 Matt Schiller for shoreline stabilization in the amount of \$7,087.50. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Motion by Dilley, second by Youngkrantz to pay local cost share contract 1crFY17 Terry Schaefer for corn rows in the amount of \$382.40. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, and Youngkrantz. Abstained Schaefer. Motion carried.

Motion by Schaefer, second by Hanson to cancel cost share contract SWCD 6FY17 Larry Pompe for shoreline stabilization in the amount of \$2,500. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Laumer presented the Quarterly Review of the Annual Plan. Discussion was held to give supervisors copies of the grant workplans quarterly.

Ostendorf and Johnson entered the meeting at 9:50 a.m.

Motion by Hanson, second by Dilley to approve 2018 Scholarship of \$250 to Seth Roering. Discussion was held. Voting in the affirmative Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Reimer's Manager's Report included: completed Biennial Budget Request (BBR) and sent to BWSR; completed Individual Development Plan (IDP); working on Toov Lakeshore project; had Kandi Creek Meeting; attended Chippewa Technical meeting; presenting at Envirothon; working at Earth Day at PWELC; several Wetland Conservation Act (WCA) visits; selling old tree planter and trailer; BWSR has four wheeler in shed; trees will be delivered on May 3rd; tree pick up dates are May 7-9; fabric will be delivered; working with County Highway Dept road projects; working on potential shoreline projects; attended FAC meeting; worked with Laumer on capacity grants workplans; and attended meeting in Alexandria on NRCS position.

Motion by Schaefer, second by Hanson to sell old tree planter for \$800. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Peterson's Staff Report included: preparing about 3-5 CREP proposals a week; will be attending CREP meeting in Marshall on Thursday; more seed orders are coming in; discussed truck accessories for new F250 truck; and submitted one CREP application last month.

Motion by Hanson, second by Dilley to approve to purchase of running boards, mud flaps, and fuel tank for F250 truck. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Dittes's Staff Report included: working on buffer cost share; working with County on Buffer non-compliance; attended Plant identification and side inlet trainings; will be helping at Area Envirothon and Earth Day; and will be attending Soil Mechanics and MAWQCP trainings.

Laumer's Staff Report included: need signature for Final Financial Report for 2017 Buffer Implementation Grant; Election Year for Schaefer and Smith; discussed Kandiyohi County Fair Booth Contract; Audit bid from Peterson Company is \$2,325; helping at Area Envirothon tomorrow; completed MCIT Liability Risk Assessment and Worker Comp Payroll Report; and have copy of MASWCD Resolution Guidelines.

Motion by Schaefer, second by Dilley to approve 2018 Kandiyohi County Fair Booth Contract for \$250. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Motion by Hanson, second by Youngkrantz to accept bid for 2017 Audit in the amount of \$2,325. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Discussion was held that next staff meeting is May 1st at 8:00 a.m. and Dilley will attend.

Merten and Dickman entered the meeting at 10:35 a.m.

Dickman's NRCS Report included: have 5 preapproved contracts with Environmental Quality Incentive Program (EQIP); have 32 Conservation Stewardship Program (CSP) applications and 21 renewals; have detailed folks from Texas to get caught up on wetlands compliance; thanked Hanson and Schaefer for helping with Civil Rights Review; still looking for an ASES employee; and won't be combining agencies with FSA just the business office.

Merten's report included: all 9 expiring Walk in Access agreements have re-enrolled and SWCD will get \$250 per agreement; and have 3 approved applications with LCCMR grant for planting pollinator plots and prescribed burns and SWCD will receive \$300 for each approved application.

Dickman and Merten left the meeting at 10:40 a.m.

Johnson reported on the 1W1P public meeting in Litchfield and about 40 people attended the meeting and will go over comments next week.

Ostendorf BWSR report included: 1W1P update; buffer APO won't be moving forward; Matt Fischer will be helping conducting cost share audit on May 8; cost share audit they will only be looking at open cost share grants; board training will be June 5th from 10:00-3:00; will talk to Reimer and set up date for staff training; and will take MASWCD Self-Assessment Tool back to her office and will summarize answers.

Motion by Schaefer, second by Dilley to approve Buffer Grant Amendment in the amount of \$4,395. Discussion was held. Voting in the affirmative were Dilley, Hanson, Schaefer, Smith, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Schaefer to adjourn the meeting. The meeting will be adjourned at 11:00 a.m.

Terry Schaefer 5-15-18
Terry Schaefer, Secretary Date